



# Day Camp

Parents' guide



Welcome to the McCord Stewart Museum day camp,

Again this year, our team has dreamed up fun and creative activities to keep budding artists busy this summer. The focus is on two central themes related to the exhibitions: landscapes and figures.

These pages will walk you through everything you should know before and during your child's day camp experience. They also contain all the details and contact information you need for a fantastic week and an unforgettable experience!

Our day camp is certified by the Association des camps du Québec (ACQ) and meets all mandatory staff training, safety, supervision, programming and facilities standards.

Have a wonderful summer!

The McCord Stewart Museum day camp team



Association des  
camps du Québec



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# 1. Our Mission and Our Values

## A- The McCord Stewart Museum's Mission

The McCord Stewart Museum celebrates life in Montreal, its people and communities, past and present. Reaching beyond the city to the wider world, the Museum creates and presents engaging exhibitions, educational programming and cultural activities with a critical and inclusive approach to social history. Its collections of Archives, Documentary Art, Dress, Fashion and Textiles, Indigenous Cultures, Material Culture and Photography comprise 200,000 objects and works of art, 2.15 million photographs, 3,500 rare books and 340 linear metres of textual archives. Founded on October 13, 1921, the Museum celebrated its 100<sup>th</sup> anniversary in 2021.

## B- The Day Camp's Mission

The Museum's day camp is a chance to experience life at a Montreal cultural institution dedicated to our city's history and material culture.

The day camp is attentive to the needs of children during school vacations: to move, play outside, learn and above all to have fun! The day camp's activities take place in different parts of the Museum and outdoors; each child is encouraged to take the time to observe the world around them. Through contact with artworks, objects and different types of installations, they will have the chance to explore ways of seeing and experiencing the world.

## C- Description of Activities

The 2023 day camp has two themes for its activities, linked to two exhibitions on show at the Museum: *Hochelaga — Evolving Montreal* of artist Joannie Lafrenière, a colourful, sensitive portrait of the Hochelaga-Maisonneuve neighbourhood, and *Becoming Montreal — The 1800s Painted by Duncan*, where we can admire picturesque panoramas and urban scenes.

The day camp's activities are offered simultaneously in French and English.

## Face to Face

Inspired by the playful and colourful universe of artist Joannie Lafrenière, campers will have fun inventing characters and creating self-portraits. Every day, they'll discover new figures through contemporary photos in the *Hochelaga — Evolving Montreal* exhibition and black and white photos from the Museum's archives. An enriching exploration of self, others and portrait art.

Program for the weeks of June 26 to 30, 2023; July 10 to 14, 2023; July 24 to 28, 2023; August 7 to 11, 2023.

## All the colours of Montréal

Inspired by the early paintings and digital works in the *Becoming Montreal — The 1800s Painted by Duncan* exhibition, campers will shape their concept of the city through a range of media. By immersing themselves in scenes from 19th-century Montréal, they'll let their imagination run wild to envision the city's development and the lives of the people who lived here. A week of artistic creativity and historical discoveries in all the colours of Montréal!

Program for the weeks of July 3 to 7, 2023; July 17 to 21, 2023; July 31 to August 4, 2023; August 14 to 18, 2023.

## 2. General Information

### A- Location and Directions

Children will be dropped off and picked up at the group entrance at 2175 Victoria Street, every day without exception.

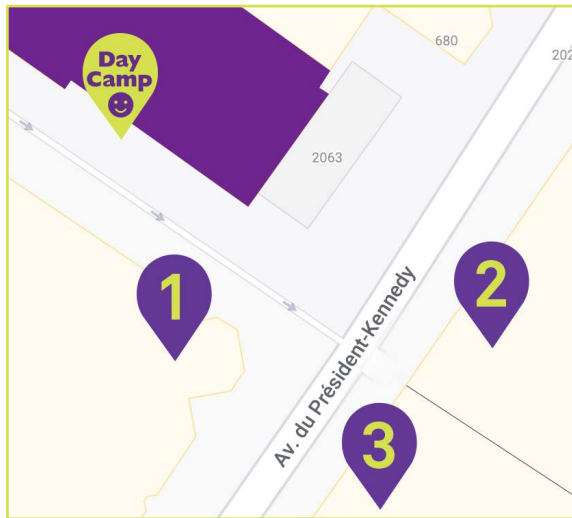
The Museum is accessible by public transport:

Metro, green line – McGill station

Bus 24 – Sherbrooke and University stop

Bus 15 – McGill station, de Maisonneuve and Robert-Bourassa

While there is no visitor parking at the Museum, there are parking meters and commercial parking lots close by.



1. 2001 McGill College Avenue  
(entrance by Victoria Street)
2. 2020 Robert-Bourassa Boulevard  
(entrance by President-Kennedy Avenue)
3. 1981 McGill College Avenue  
(entrance by President-Kennedy Avenue)

### B- Hours

#### Drop-off and Pick-up

As much as possible, the same parent or guardian should come pick up the child every day. Only individuals listed on the pick-up authorization form will be permitted to leave with a child.

If a child will be absent, their parent or guardian must let the camp coordinator know as soon as possible by calling 514-861-6701, ext. 2249.

#### Camp Hours

The day camp's activities will take place at the Museum from Monday to Friday, from 9 a.m. to 4 p.m. A special activity (field trip, workshop with an artist, etc.) will take place once a week (schedule and activity to be determined).

Drop-off will be between 9 and 9:15 a.m., pick-up between 4 and 4:15 p.m.

#### Daycare Hours

A daycare service will be provided, upon reservation, at the weekly rate of \$10 in the morning and \$20 in the afternoon. It will be open in the morning from 8:15 a.m. to 9 a.m. and at the end of the day from 4 to 5:30 p.m., **except on Fridays (no daycare Friday afternoons)**. After 5:30 p.m., latecomers will be charged an extra \$5 per 10-minute increment. In case of delay, contact the security station at 514-861-6701, ext. 1268.

### Day Camp

## C- Child's Record

The child's record must be completed directly in the reservation system (Amilia) when registering. To update a record afterwards, please get in touch with a camp coordinator. The record includes:

- General information
- Details on the child's health
- The names and contact information of the individuals authorized to pick up the child
- Photo authorization

For children who are not Canadian residents: proof of valid health insurance for the entire duration of the camp. Children without insurance will not be able to attend camp.

## 3. Code of Conduct

### A- Behaviour

The Museum's day camp aims to be a safe and welcoming space for everyone. We ask that every child treat their peers, our camp counselors and the equipment with respect.

Violent behaviour will not be tolerated, and conflicts will be resolved through respectful communication. Likewise, it will be forbidden to wear clothing bearing negative or violent messages.

For safety reasons, children will not be permitted to be alone in exhibition spaces or on the day camp premises, unless they receive permission from a camp counselor.

### B- Disciplinary Actions

Should inappropriate or disruptive behaviours arise, the camp team will first intervene with a verbal warning. Major behavioural issues (e.g., aggression, bullying, disrespectful language) may be addressed immediately at a meeting with the camp coordinator and director and potentially lead to consequences.

In the case of repeated incidents requiring intervention, the camp staff will follow the escalation steps detailed below. More significant consequences may be imposed based on the nature of the act. Parent cooperation is essential.

Disciplinary Warnings	
1st incident	Verbal warning from the coordinator.
2nd incident	Verbal warning and meeting with the coordinator and director. The camper may be partially removed from an activity.
3rd incident	Warning and meeting with parent(s). The camper may be temporarily removed from an activity or suspended from the camp.

## C- Lunch

We will take a 90-minute break for lunch, during which we will eat outdoors, in the Urban Forest (pedestrian street next to the Museum) or on the McGill campus. In case of rain, we will use the indoor day camp spaces or the Museum's theatre. After lunch, children will participate in outdoor games to encourage physical exercise. In case of rain, we will play inside.

The Museum's day camp wishes to promote healthy habits. With that in mind, we encourage parents to pack a balanced lunch. According to Canadian nutritional guidelines, that means fruits and vegetables, wholegrain foods, and protein. It is recommended to avoid all forms of sweets (candy, cake, fruit juice, soft drinks). For practical reasons, we ask that you do not pack lunches that need to be microwaved. Please plan a cold lunch or use a thermos.

To reduce the risk of allergic reactions, **products that contain nuts or peanuts are forbidden** on the day camp site. Children will not be allowed to swap food, whether it's a lunch or a snack.

For safety reasons, we will not allow any glass containers on the day camp site.

## D- What to Bring and Wear

For their comfort, children should bring the following items with them every day:

- A hat
- Sunglasses
- Sunscreen
- A full change of clothes (top, shorts, etc.)
- Comfortable shoes
- Two or three snacks
- A cold lunch and icepack
- A reusable water bottle (in plastic, metal, etc.—no glass)

Clothing and shoes should be comfortable and travel friendly.

All clothes and accessories must be labelled with the child's name. The Museum's day camp is not responsible for any loss or theft.

No games, toys or cellphones from home will be allowed on site.



## D- Medication

Medication can only be administered with the authorization of a parent, who must specify the dose, the type of medication and the recommended time. A camp counselor will make sure the child takes the medication and will fill out the medication record.

Counselors are not authorized to give children over-the-counter medication unless they have written authorization from a parent. Parents and guardians commit to immediately inform the camp coordinator of any change in a child's health situation.

All medications will be stored in a safe area that is only accessible to authorized personnel.

## 4. Typical Schedule

- 8:15 a.m. .... Daycare: drop-off and attendance (Victoria Street entrance)
- 9:00 a.m. .... Drop-off and attendance (Victoria Street entrance)
- 9:15 a.m. .... Guided activities
- 10:15 a.m. .... Snack
- 10:30 a.m. .... Guided activities
- 11:45 a.m. .... Walk to the McGill campus or the Urban Forest, and take attendance
- 12:00 p.m. .... Lunch
- 12:30 p.m. .... Outdoor games
- 1:30 p.m. .... Walk back to the Museum and take attendance
- 1:45 p.m. .... Guided activities
- 2:45 p.m. .... Snack
- 3:00 p.m. .... Guided activities
- 4:00 p.m. .... End of activities, daycare or pick-up (Victoria Street entrance)<sup>1</sup>
- 5:30 p.m. .... Daycare closes (Victoria Street entrance)<sup>2</sup>

<sup>1</sup> No afternoon daycare on Friday.

<sup>2</sup> After 5:30 p.m., latecomers will be charged an extra \$5 per 10-minute increment.

## 5. Contacts

The Museum's day camp is committed to providing a fun experience for every child. Parents and guardians who have a question or concern related to their child can communicate with our team either in person, by phone at 514-861-6701, ext. 2249, or by email at [campdejour@mccord-stewart.ca](mailto:campdejour@mccord-stewart.ca)

In the event of an emergency, you can also contact **AT ANY TIME** the McCord Stewart Museum security team at 514-861-6701, ext. 1268

### Camp Administration

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